

## JUNIOR ACCOUNTANT (FT/PT)

Further to our continuous growth, we are looking for an Junior Accountant role who will be responsible for the day to day accounting, corporate and tax aspects for a client portfolio (holding companies and operational firms).

### YOUR MAIN ACTIVITIES

- Monthly and quarterly accounting for several and diverse Luxembourg entities
- Recording accounting entries in the company accounting system
- Administrative tasks
- Preparation of periodic and annual VAT returns
- Preparation of corporate tax returns
- Assisting the client audit process

### YOUR PROFILE

- You are solution-oriented to maximize client satisfaction
- You are eager to take responsibilities and demonstrate ownership
- We live in a high demanding and changing environment: your ability to get work done timely, to demonstrate flexibility, to be super organized and to be a team player is a must
- By team player, you show a positive and constructive attitude, enthusiasm, team building spirit and partnership; when needed you can work independently
- You have a good knowledge in Luxembourg Accounting and Tax regulatory and law
- You communicate well in French and English with clarity and pedagogy. Another foreign language would be an asset (**Spanish, Portuguese**, etc)

### EXPERIENCE AND EDUCATION

- You are just graduated or demonstrate at least 6 months to 1 year of working experience in a similar job
- Minimum Bachelor degree in Accounting or Finance
- Good skills in Accounting or Finance
- Proficiency in the use of MS Office tools (Excel in particular)
- Excellent grasp of English and French language (both written and oral). An additional foreign language would be a strength (**Spanish, Portuguese**, etc)

### WE OFFER

Full-time, or part-time permanent contract.

Training, competitive package with performance-based bonuses

**Interested? This is your chance to apply now!**

Please send us your application by email to [info@intuitupartners.com](mailto:info@intuitupartners.com) or by post, which will be treated with the strictest confidentiality.